



भा.कृ.अनु.प. - केन्द्रीय शुष्क बागवानी संस्थान
I.C.A.R. - CENTRAL INSTITUTE FOR ARID HORTICULTURE
 Beechwal, Bikaner (Rajasthan) - 334006
 बीछवाल, बीकानेर (राजस्थान) - 334006
 (दुरभाष नं.0151-2250960/2253123)



वैज्ञानिक गृह व किसान अतिथि गृह के रख-रखाव कार्य हेतु निविदा आमंत्रण सूचना

सचिव, भारतीय कृषि अनुसंधान परिषद, नई दिल्ली की और से निदेशक, भाकृअनुप-केन्द्रीय शुष्क बागवानी संस्थान, बीकानेर निम्नलिखित कार्य के लिए अनुबंध के आधार पर (Job Work) निष्पादन कराने के लिए वार्षिक अनुबंध हेतु प्रतिष्ठित पात्र एजेंसियों/ठेकेदारों से मुहरबन्द निविदाएं आमंत्रित करते हैं:-

क्र. सं.	कार्य का नाम	निविदा प्रपत्र की राशि	बयाना राशि	निविदा प्रपत्र डाउनलोड करने की अंतिम तिथि/समय	पूर्ण रूप से भरी हुई निविदा को प्रस्तुत करने की अंतिम तिथि/समय	निविदा खोलने की तिथि/समय
1.	JOB WORK CONTRACT FOR MAINTENANCE, UPKEEP AND OTHER DAY TO DAY SERVICES/WORKS AT SCIENTIST HOME/FARMERS GUEST HOUSE OF ICAR-CIAH, BEECHWAL BIKANER.	रु.500/-	रु.10,000/-	18.01.2017 01.00 बजे तक	18.01.2017 02.00 बजे तक	18.01.2017 03.00 बजे

उपरोक्त कार्य की विस्तृत निविदा सूचना, पूर्ण विवरण, निविदा प्रपत्र, नियम-शर्तें एवं पूर्ण जानकारी संस्थान की वेब साईट www.ciah.ernet.in एवं Central Procurement Portal/NIC पर उपलब्ध है।


 सहायक प्रशासनिक अधिकारी

आधिकारी
 OFFICER
 संस्थान
 HORTICULTURE
 BIKANER



भा.कृ.अनु.प. - केन्द्रीय शुष्क बागवानी संस्थान
ICAR - CENTRAL INSTITUTE FOR ARID HORTICULTURE
(INDIAN COUNCIL OF AGRICULTURAL RESEARCH)
Sri Ganganagar Highway, Beechwal Industrial Area P.O.,
Bikaner - 334006 (Rajasthan)



Tel. No. 0151-2250960, 2253123

Fax No. 0151-2250145

E-mail : ciah@nic.in

Web-Site : www.ciah.ernet.in

F.No.07(ii)09/CS/SHGHM/16/

Dated : 28.12.2016.

INVITATION OF TENDER FOR JOB WORK CONTRACT FOR MAINTENANCE, UPKEEP AND OTHER DAY TO DAY SERVICES/WORKS AT SCIENTIST HOME/FARMERS GUEST HOUSE.

On behalf of Secretary, ICAR, the Director, ICAR-CIAH, Bikaner invite Tenders from registered/established/reputed firms for outsourcing the following jobs:-

Work Description
JOB WORK CONTRACT FOR MAINTENANCE, UPKEEP AND OTHER DAY TO DAY SERVICES/WORKS AT SCIENTIST HOME/FARMERS GUEST HOUSE OF ICAR-CIAH, BEECHWAL BIKANER FOR ONE YEAR.

1. Details of Tender Deposits:-

Cost of Tender Form	: Rs.500.00 (Rupees Five hundred only)
Earnest Money Deposit	: Rs.10,000.00 (Rupees Ten thousand only)
Security Deposit	: 10% of the estimated value of the contract.

2. Tender documents contain total 17 pages.

3. Tender Schedule:

Tender Reference No.	07(ii)09/CS/SHGHM/16/
Date of release of Tender through CPP/NIC Portal/Institute's web-site	28.12.2016
Last date & time for submission of Tender at ICAR-CIAH Bikaner.	18.01.2017 up to 02.00 P.M.
Date and time for opening of Tender at ICAR-CIAH Bikaner.	18.01.2017 at 03.00 P.M.
Address for communication	The Director, ICAR-Central Institute for Arid Horticulture, Sri Ganganagar Road, Beechwal Industrial Area P.O., BIKANER-334006.

The instruction for uploading the tender/bid/quotation may be obtained from the Institute's web-site www.ciah.ernet.in & Central Procurement Portal/NIC (GOI).

Tender form, terms & conditions and draft agreement can be downloaded free of cost from the Institute's web-site as mentioned above.

In case, holiday is declared by the Government on the day of opening the bids, the bids will be opened on the next working day at the same time. the ICAR-CIAH, Bikaner reserves the right to accept or reject any or all the tenders.

Please note that only the tenders will be accepted, which will be received upto schedule date and time. All the requisite documents as mentioned in the tender should must be attached with tender. The Pay Order/D.D. of Tender fee and E.M.D. must be attached with Tender, without the same Tender will not be considered.

Assistant Administrative Officer

**ICAR - CENTRAL INSTITUTE FOR ARID HORTICULTURE**

Sriganganagar Road NH 15, Beechwal Industrial Area Post Office, Bikaner (Rajasthan) - 334006

Tel No.0151-2250960, 2253123, FAX No.0151-2250145

F.No.07(ii)09/CS/SHGHM/16/

Dated: 26.12.2016.

"THIS SERVICE CONTRACT IS PURELY JOB CONTRACT"

JOB WORK CONTRACT FOR MAINTENANCE, UPKEEP AND OTHER DAY TO DAY SERVICES/WORKS AT SCIENTIST HOME/FARMERS GUEST HOUSE OF ICAR-CIAH, BEECHWAL BIKANER FOR ONE YEAR.

THIS TENDER WILL BE OPENED ON 18.01.2017 at 03.00 P.M.

1. Name & address of the Proprietor :
2. Name & address of firm/agency/company :
3. Telephone No.: Off..... Res. Mobile No.....
4. Particulars of firm/agency/company :
(Partnership Deed/ Constitution in case of Society)
5. Income Tax P.A.N. Number :
6. Service Tax Number (Allotted by CED) :
7. E.P.F. Registration Number :
8. E.S.I. Registration Number :
9. Labour License Number :
10. Name of Office where firm is registered :
11. Name of Banker :
12. Last Date and time for download of Tender :
13. Last Date and time of submission of Tender :
14. Last Date and time of Opening Tender :
15. Cost of Tender Form/ Documents : Rs.500/- P.O./D.D. No..... Date
16. Earnest Money Deposit : Rs.10,000/- P.O./D.D. No..... Date
(In favour of ICAR Unit, CIAH, Bikaner)
17. Performance Security Money : 10 % of Total Cost of Annual Contract.
18. Visit us at our website: www.ciah.ernet.in


Assistant Administrative Officer

sign. of Tenderer



ICAR - CENTRAL INSTITUTE FOR ARID HORTICULTURE

Sriganganagar Road NH 15, Beechwal Industrial Area Post Office, Bikaner (Rajasthan) - 334006

Tel No.0151-2250960, 2253123, FAX No.0151-2250145

F.No.07(ii)09/CS/SHGHM/16/

Dated : 26.12.2016.

INVITATION OF TENDER FOR JOB WORK CONTRACT FOR MAINTENANCE, UPKEEP AND OTHER DAY TO DAY SERVICES/WORKS AT SCIENTIST HOME/FARMERS GUEST HOUSE OF ICAR-CIAH, BEECHWAL, BIKANER FOR ONE YEAR.

From,

The Director,
ICAR-Central Institute for Arid Horticulture,
Sri Ganganagar Road,
Beechwal Industrial Area P.O.,
BIKANER-334006.

To

M/s.....
.....
.....

Sir (s),

On behalf of Secretary, ICAR, the Director, ICAR-Central Institute for Arid Horticulture, Bikaner Sealed tenders are hereby invited for JOB WORK CONTRACT FOR MAINTENANCE, UPKEEP AND OTHER DAY TO DAY SERVICES/WORKS AT SCIENTIST HOME/FARMERS GUEST HOUSE OF ICAR-CIAH, BEECHWAL, BIKANER. The terms and conditions of the contract which will govern any contract made are those contained in the General conditions of contract applicable to the contracts and the special terms and conditions are detailed in the tender forms and its schedules. Please submit your rates in the tender form if you are in a position to furnish the requisite services in accordance with the requirements stated in the attached schedules.

Tender document fee	Rs.500/- (Rupees Five hundred only)
Last Date and time for download of Tender	18.01.2017 up to 01.00 P.M.
Last Date and time of submission of Tender	18.01.2017 up to 02.00 P.M.
Last Date and time of Opening Tender	18.01.2017 at 03.00 P.M.
Tender to remain open for acceptance up to 90 days from the date of opening.	

1. Earnest money of **Rs.10,000/- (Rupees Ten thousand only)** and Tender Fee of Rs.500/- (Rupees Five hundred only) as cost of Tender document must be deposited in the form of Demand Draft/Pay Order payable to "ICAR Unit - CIAH, Bikaner". The particulars of the earnest money deposited must also be superscribed on the top of the envelope by indicating the draft/pay order number and date, failing which the tender will not be accepted. Conditional tender will not be considered. No overwriting or cutting is permitted in the tender documents. Such tenders will be rejected outright.
2. The tender must be submitted as per details given in Schedules.

Sign of tenderer

3. The tenderer is being permitted to give tender in consideration of the stipulation on his/her part that after submitting his/her tender, he/she will not refuse his/her offer or modify the terms and conditions thereof. If the tenderer fail to observe and comply with the foregoing stipulation, the Earnest Money will be forfeited by the ICAR-CIAH. In the event of the offer made by the tenderer not being accepted, the amount of earnest money deposited by the tenderer will be refunded to him/her after he/she has applied for the same, in the manner prescribed by the ICAR-CIAH.
4. The schedule of the tender form should be returned intact and pages should not be detached. In the event of the space provided on the schedule form being insufficient for the required purpose, additional pages may be added. Each additional page must be numbered consecutively and be signed in full by the tenderer. In such cases reference to the additional pages must be made in the tender form. If any modification of the schedule is considered necessary it should be communicated by means of a separate letter along-with the tender.
5. The tenders are liable to be ignored if complete information as required is not given therein or if the particulars asked for in the schedules to the tender is not fully filled in. Individual signing the tender or other documents connected with the contract may specify whether he signs it in the capacity of (i) a sole proprietor of the firm or constituted attorney of such sole proprietor, or (ii) a partner of the firm if it be partnership in which case he/she must have authority to refer to arbitration dispute concerning the business of the partnership whether by virtue of the partnership agreement or power of attorney or (iii) constituted attorney of the firm if it is a company.
6. In case of partnership firms, where no authority has been given to any partner to execute the contract agreement concerning the business of the partnership, the tender and all other related documents must be signed by every partner of the firm. A person signing the tender form or any other documents forming part of the contract on behalf of another shall be deemed to warranty that he was authority to bind such other and if, on enquiry it appears that the persons so signing had no authority to do so, the ICAR-CIAH shall without prejudice to other civil and criminal remedies cancel the contract and hold the signatory liable for all cost and damages. Each page of the tenders and the schedule to the tenders and annexure, if any, should be signed by the tenderer.
7. In case the tenderer does not accept the offer, after issue of letter or award by ICAR-CAIH within 10 days, the offer made shall be deemed to be withdrawn without any notice and earnest money forfeited.
8. In accordance with O.M.No.29(1)2014-PPD dated 28.01.2014 of Ministry of Finance, Govt. of India, if a firm quotes 'Nil' charges/consideration, then the said tender shall be treated as unresponsive and shall not be considered.
9. The first work order will be given for a period of only three months and it will be extended for further period if service provided is found to satisfaction.
10. The rates quoted by firm for job contract in tender be given both in words and figures failing which the same is liable to be rejected.

Sign of tenderer

11. The ICAR-CIAH does not pledge itself to accept the lowest or any other tenders and also reserve to itself the right of accepting the tenders whole or in part keeping in view valid reasons. Conditional tenders will not be accepted.
12. An amount of 10% of total contract value as a security deposit for the job contract is to be deposited by the successful agency/tenderer only after receiving a communication from the ICAR-CIAH. In the event of non-deposition of the same the earnest money will be forfeited. S.M.D. will be released after 60 days of expiry of contract, subject to clearance of all dues pending against the contracting agency.
13. No interest on security deposit and earnest money deposit shall be paid by the ICAR-CIAH.
14. Service tax or any other tax applicable or made applicable after award of the contract in respect of this job contract shall be payable by the contractor and ICAR-CIAH will not entertain any claim whatsoever in this respect. However the service tax or any other tax which is as per the rules of the Govt., shall be deducted at source from monthly bills of the successful tenderer, as per rules/instructions made applicable from time to time.
15. Director, ICAR-CIAH reserves the right to reduce or terminate the period of contract or to extend its duration in the interest of the ICAR-CIAH, for any justifiable reasons not mandatory to be communicated to the contracting agency.
16. Decision of Director, ICAR - CIAH shall be final for any aspect of the contract and binding to all parties. Disputes arising, if any on the contract will be settled at his level by mutual consultation and in case of failure of settlement dispute shall be referred to the sole arbitrator to be appointed by the Director, ICAR - CIAH. The decision of the sole Arbitrator so appointed shall be final and binding on the parties. Arbitration proceedings shall be governed by the Arbitration & Constitution Act, 1996.
17. Acceptance by the ICAR-CIAH will be communicated by Speed Post/Fax/E-mail or any other form of communication. Formal letter of acceptance of the tender will be forwarded as soon as possible, but the earlier instructions in the Speed Post/Fax/E-mail etc. should be acted upon immediately.
18. Successful tenderer will have to enter into a detailed contract agreement with Director, ICAR-CIAH, Bikaner on non-judicial stamp paper of appropriate value for the job contract.

Sign of tenderer

19. The following documents/vouchers are required to be attached with the Tender document:-

1.	Earnest money D.D./Pay Order for Rs.10,000/- in favour of "ICAR UNIT", CIAH, Bikaner.																				
2.	Tender fee for Rs.500/- in the form of D.D./Pay Order in favour of "ICAR UNIT", CIAH, Bikaner.																				
3.	Registration certificate of the firm to conduct commercial activity/work contract, issued by the Govt.																				
4.	Copy of EPF and ESI certificate issued by the local Govt. (if applicable under the contract)																				
5.	Copy of number of staff registered under ESI and EPF separately. Documentary proof of vouchers may be attached.																				
6.	Copy of valid registration certificate issued by National and small Industries Corporation (NSIC), if applicable.																				
7.	Copy of Service Tax Registration certificate of the firm issued by appropriate authority.																				
8.	Copy of Income Tax/PAN Number Certificate of the firm.																				
9.	Copy of Proof/Certificate(s) of the last 1 year continuous work experience of the bidder/firm in the field of providing such job/services contract in the Guest House/Hostels etc. of Department of Central/State Govt. Establishment/Autonomous bodies of Govt./Corporation of Govt. of India/reputed public or private organizations. <i>Name and address of client departments may be indicated in chronological order and supporting documents may be attached in said manner in following tabular manner:-</i>																				
	<table><tr><th rowspan="2">Sl. No.</th><th rowspan="2">Name of client Deptt./Organization & Name of Contact person with Ph.No.</th><th colspan="2">Period</th><th rowspan="2">No. of staff</th><th rowspan="2">Remarks</th></tr><tr><th>From</th><th>To</th></tr><tr><td></td><td></td><td></td><td></td><td></td><td></td></tr><tr><td></td><td></td><td></td><td></td><td></td><td></td></tr></table>	Sl. No.	Name of client Deptt./Organization & Name of Contact person with Ph.No.	Period		No. of staff	Remarks	From	To												
Sl. No.	Name of client Deptt./Organization & Name of Contact person with Ph.No.			Period				No. of staff	Remarks												
		From	To																		
10.	Copy of Current/Active Bank Account of the firm.																				

20. In case rates of one or more bidders are found similar, the criteria of finalizing the successful bidder will be as under.

- Experience in the field.
- Annual turnover of the firm/Agency.
- Profile of the employees deployed by the firm/Agency.

Yours faithfully,


Assistant Administrative Officer

Sign of tenderer

GENERAL INFORMATION AND TERMS & CONDITIONS OF JOB CONTRACT

1. **OFFICE, LABORATORIES, UNITS AND THEIR LOCATION:**
ICAR-Central Institute for Arid Horticulture, Beechwal, Bikaner: The Campus is situated at Beechwal, Opposite of Transport Nagar area of the District H.Q.
2. **SERVICES/JOB REQUIRED TO BE PERFORMED:**

JOB	JOB DETAILED
1.	JOB WORK CONTRACT FOR MAINTENANCE, UPKEEP AND OTHER DAY TO DAY SERVICES/WORKS AT SCIENTIST HOME/FARMERS GUEST HOUSE OF ICAR-CIAH, BEECHWAL BIKANER, as per detailed job description given in Schedule-I (Page-12)

Sign of tenderer

3. वैज्ञानिक गृह व किसान अतिथि गृह के कार्य हेतु नियम एवं शर्तें :-

- कार्य की अवधि कार्यादेश जारी होने की दिनांक से एक वर्ष तक की होगी। इसे आवश्यकता अनुसार बढ़ाया/घटाया जा सकता है, परंतु अनुबंध की समय सीमा बढ़ाने या घटाने का अधिकार संस्थान के सक्षम अधिकारी के पास सुरक्षित रहेगा।
- संस्थान में सरकारी कार्य या अन्य कार्य से आने वाले अतिथियों को वैज्ञानिक गृह व किसान अतिथि गृह में रुकने और भोजन की व्यवस्था करना। चाय, नाश्ता, दोपहर तथा रात्रि का भोजन इत्यादि अच्छा उच्च गुणवत्ता का होना चाहिए।
- वैज्ञानिक गृह व किसान अतिथि गृह में प्रयोग होनेवाले आवश्यक सभी सामान जैसे पलंग, गद्दे, चद्दरें, तकिये, फ्रिज, कूलर, गीजर, इनवर्टर, गैस सिलेंडर, चूल्हा एवं खाना बनाने में कार्य में आने वाले बर्तन इत्यादि संस्थान द्वारा उपलब्ध करवाये जावेंगे लेकिन इनके सही ढंग से रख-रखाव की जिम्मेदारी ठेकेदार की होगी। खाली गैस सिलेण्डर भरवाने की जिम्मेदारी ठेकेदार की होगी व उसका भुगतान भी उसे ही वहन करना होगा।
- ठेकेदार को उक्त अनुबंध के लिये 24 घण्टे कार्य करने हेतु न्यूनतम 04 सहायक (Attendants) आवश्यक रूप से रखने होंगे, जो कि कार्य की आवश्यकता को देखते हुए बढ़ाये भी जा सकते हैं। The staff deployed for performing unskilled nature of job should be capable of reading and writing Hindi and English with a minimum qualification of Middle Standard. Similarly the staff deployed for performing skilled nature of the job should be capable of reading & writing Hindi & English with a minimum educational qualification of Secondary and also having experience/knowledge of relevant work.
- वैज्ञानिक गृह व किसान अतिथि गृह के अन्दर सभी सामान की साफ-सफाई [झाड़ू-पोचे के अलावा] की व्यवस्था ठेकेदार को करनी होगी।
- वैज्ञानिक गृह व किसान अतिथि गृह के रिकार्ड को प्रभारी गेस्ट हाउस के दिशा-निर्देशों के अनुसार पूर्ण करना और अतिथियों से प्राप्त राशि को कार्यालय में समय से जमा कराना। वैज्ञानिक गृह व किसान अतिथि गृह में ठहरने वाले आगंतुकों से सम्बंधित समस्त विवरण रखने की जिम्मेदारी एजेंसी की होगी।
- प्रभारी गेस्ट हाउस द्वारा बताये गये अन्य रख-रखाव कार्य करना होगा। साथ ही एजेंसी को गेस्ट हाउस के चद्दरों व तकिये कवर की धुलाई आवश्यकतानुसार व समय-समय पर कंबलों की ड्राईक्लीन प्रभारी के दिशा-निर्देश के अनुसार करवानी होगी। लेकिन उसका बिल प्रभारी गेस्ट हाउस द्वारा सत्यापित करने पर भुगतान होगा।
- कार्य का भुगतान प्रतिमाह बिल तीन प्रतियों में प्रस्तुत करने पर 30 दिन के भीतर नियमानुसार कर दिया जायेगा। बिल पर आयकर विभाग से आवंटित पेन संख्या अंकित की जानी आवश्यक है। ई-भुगतान के लिये निम्नांकित विवरण अनिवार्य हैं।

Certified that	
1.	Banker name & full address
2.	Bank Code
3.	Computerized complete account number
4.	Telephone & Fax No. of the Banker
5.	IFSC/RTGS/NEFT Code No. of the Bank
6.	Signature & Seal of the Agency

- संस्थान परिसर में समय-समय पर होने वाले समारोह, आयोजन बैठकों प्रशिक्षण में बाहर से विशिष्ट व्यक्तियों/अधिकारियों के आगमन पर चाय, पानी एवं भोजन की व्यवस्था करनी होगी।
- अनुबंध की अवधि में स्वयं अनुबंधकर्ता/उसके प्रतिनिधि द्वारा संस्थान के अधिकारियों/कर्मचारियों के साथ शिष्टता का व्यवहार करना होगा तथा संस्थान की संपत्ति को नुकसान से बचाना होगा। कार्य के दौरान यदि ठेकेदार / प्रतिनिधि द्वारा संस्थान की संपत्ति को नुकसान पहुंचाया जाता है उसकी वसूली ठेकेदार के बिल से की जायेगी।
- निविदादाता को भुगतान से संबंधित श्रमिक कानूनों का पूर्णतया पालन करना होगा। उनके द्वारा लगाये जाने वाले श्रमिकों के भुगतान की संपूर्ण जिम्मेदारी स्वयं अनुबंधकर्ता की होगी। Minimum wages, as prescribed by the Government of India from time to time should be payable to the personnel deployed by the Contractor for service to the office. No request for alternative/increase in the total monthly liability once quoted by the Contractor /Agency should be permitted by ICAR-CIAH during the course Annual Contract and incase of increase of Wages by Govt. of India and the agency should be wholly responsible to make payment to deployed personnel from their own resources. भुगतान से संबंधित कोई भी विवाद होने/क्लेम प्रस्तुत करने पर न्यायालय द्वारा निर्धारित राशि का पूर्ण भुगतान स्वयं अनुबंधकर्ता/ठेकेदार को करना होगा।

Sign of tenderer

12. अनुबंधकर्ता/एजेन्सी/फर्म/कम्पनी द्वारा संस्थान में उपलब्ध करवाये गये श्रमिकों/प्रतिनिधियों का प्रत्येक माह काटे जाने वाले ई.पी.एफ./ई.एस.आई संबंधित रिकार्ड कार्यालय में जमा करवाने के उपरांत चालान की प्रतियाँ (प्रत्येक श्रमिक/प्रतिनिधि का अलग-अलग खाता संख्या के साथ (पिछले माह का अगले माह के बिल के साथ संलग्न करना होगा जैसे जनवरी माह से अनुबंध जारी होता है तो फरवरी माह के बिल के साथ प्रस्तुत करना होगा) हर माह प्रस्तुत किये जाने वाले बिल के साथ संलग्न कर प्रस्तुत करना होगा। साथ ही अनुबंधकर्ता द्वारा जमा करवाये जाने वाले सेवा कर (Service Tax) की सत्यापित प्रतिलिपि संलग्न करनी होगी।
13. एजेंसी द्वारा लगाये जाने वाले कर्मियों द्वारा संस्थान की चल-अचल सम्पत्ति को किसी प्रकार का नुकसान नहीं पहुंचाया जायेगा। इस प्रकार के नुकसान एवं अन्य किसी आपतिजनक गतिविधि के लिए एजेंसी उत्तरदायी होगी एवं इसकी वसूली एजेंसी के बिल में से की जावेगी।
14. संस्थान की सम्पत्ति को एजेंसी द्वारा लगाये जाने वाले कर्मियों द्वारा किसी प्रकार के नुकसान की भरपायी एजेंसी को करनी होगी।
15. अनुबंध के अंतर्गत लगाये जाने वाले कर्मियों की उम्र 21 से 45 वर्ष में मध्य होगी एवं कार्य संतोषजनक न होने की अवस्था में एजेंसी को कर्मियों को तुरंत बदलना होगा अन्यथा अनुबंध रद्द कर दिया जावेगा एवं बकाया बिल यदि कोई हो, व धरोहर राशि जब्त कर ली जावेगी। उसकी पूर्ण जिम्मेदारी एजेंसी की होगी।
16. एजेंसी द्वारा लगाये गये मजदूरों को भुगतान केंद्रीय श्रम आयुक्त द्वारा सूचित दर के अनुसार किये जायें तथा संस्थान द्वारा अधिकृत अधिकारी के सामने भुगतान करना होगा।
17. एजेंसी द्वारा संस्थान में लगाये गये सभी मजदूरों को लेबर कॉन्ट्रैक्ट (रेग्युलेशन एवं एबोलशन) एक्ट 1970 के अनुसार उपलब्ध सभी सुविधायें जैसे कि ई.एस.आई., ई.पी.एफ. आदि प्रदान करनी होगी।
18. कार्यावधि के दौरान यदि किसी कर्मिक के समक्ष किसी भी प्रकार की दुर्घटना घटती है तो लेबर कॉन्ट्रैक्ट (रेग्युलेशन एवं एबोलशन) एक्ट 1970 के अनुसार ठेकेदार एजेंसी को ही क्षतिपूर्ति का भुगतान करना होगा।
19. एजेंसी को माह के दौरान किये गये कार्य के भुगतान हेतु अगले महीने की पहली तारीख को मासिक बिल तीन प्रतियों में (पूर्व प्राप्ति किया हुआ) प्रस्तुत करना होगा।
20. व्यवसाय कर सहित अन्य सभी करों इत्यादि के सम्बंधित विभाग को भुगतान की पूर्ण जिम्मेदारी एजेंसी की होगी एवं संस्थान अलग से कोई भुगतान नहीं करेगा।
21. वर्णित कार्य के अनुबंध पर यदि कोई विवाद उत्पन्न होता है तो उसे संस्थान के मुख्यालय भा.कृ.अनु.परि., नई दिल्ली द्वारा नियुक्त पंच को सुपुर्द कर दिया जावेगा। पंच के निर्णय को मानने के लिए दोनों पक्ष बाध्य होंगे।
22. संस्थान को बिना कोई कारण बताए अनुबंध को किसी भी समय रद्द करने का अधिकार होगा।
23. पीने के पानी हेतु वाटर कूलर तथा उसके रख-रखाव का कार्य संस्थान स्तर पर पूर्ण किया जायेगा।
24. वैज्ञानिक गृह व किसान अतिथि गृह में पानी की आपूर्ति का कार्य संस्थान स्तर पर पूर्ण किया जायेगा।
25. वैज्ञानिक गृह व किसान अतिथि गृह में संस्थान द्वारा उपलब्ध कराये गये किसी मशीन अथवा अन्य स्थाई सामान की मरम्मत का कार्य संस्थान स्तर पर पूर्ण किया जायेगा।
26. भोजन बनाने व उसको परोसने हेतु बर्तन उपलब्ध कराया जाना जो कि एजेंसी को गिनकर उचित गुणवत्ता में दिये जायेंगे तथा अनुबंध पूर्ण होने पर उसी गुणवत्ता एवं संख्या के साथ संस्थान को वापस करना होगा। बर्तनों के गुम होने अथवा टूट-फूट की सम्पूर्ण जिम्मेदारी एजेंसी की होगी, जिसके लिए बर्तनों की अवेज में उचित राशि ठेकेदार के बिल से अथवा जमानती राशि में से काटी जायेगी, जिसका निर्णय संस्थान के सक्षम अधिकारी द्वारा लिया जायेगा। बिल/जमानती राशि के कम होने पर शेष राशि की भरपाई एजेंसी द्वारा की जानी होगी एवं इस हेतु विधिक कार्यवाही के लिए संस्थान स्वतंत्र होगा, जिसको मानने के लिए एजेंसी बाध्य होगी। एल.पी.जी. गैस इत्यादि की व्यवस्था एजेंसी को स्वयं करनी होगी।
27. वैज्ञानिक गृह व किसान अतिथि गृह में स्थापित सभी स्थाई एवं अस्थायी सामान की सूची के अनुसार एजेंसी को उपभोग हेतु दिया जायेगा, जो कि अनुबंध पूर्ण होने पर सूची के अनुरूप ही ठेकेदार को प्र. गेस्ट हाउस को सुपुर्द करना होगा।
28. वैज्ञानिक गृह व किसान अतिथि गृह में उपभोग हेतु कम्बल, चद्दर, तकिया एवं तकिया कवर व तौलिया संस्थान स्तर पर उपलब्ध कराये जायेंगे, जिनकी सूची बनाकर एजेंसी को सुपुर्द किया जायेगा, जो कि अनुबंध पूर्ण होने पर सूची के अनुरूप ही ठेकेदार को प्रभारी गेस्ट हाउस को वापस सौंपना होगा।
29. वैज्ञानिक गृह व किसान अतिथि गृह में रुकने वाले अतिथियों को ठेकेदार द्वारा उपलब्ध करवाये जाने वाले चाय, नाश्ता, भोजन इत्यादि की दरें प्रभारी गेस्ट हाउस/सक्षम अधिकारी की सहमति से निर्धारित होगी, जिसकी ठेकेदार को पालना करनी होगी।

Sign of tenderer

LIQUIDATED DAMAGES CLAUSE:

1. An amount of Rs.200/- per day per job will be levied as Liquidated Damage whenever and wherever it is found that the work is not up to the mark OR not executed. It will be brought to the notice of the supervisory staff of the Firm/Agency/Contractor, by ICAR-CIAH and if no action is taken within one hour, liquidated damages clause shall be invoked and shall be recovered from monthly bill(s)/Security Deposit of the Firm/Agency/Contractor.
2. Any misconduct/misbehavior and un-lawful activity on the part of the manpower deployed by the agency will not be tolerated and such person(s) will have to be replaced immediately.
3. If the required number of workers are less than the minimum number required to be deployed by the Agency then as a Penalty of Rs.200/- per worker per day will be deducted from the bill.
4. In case of any Loss or Damage etc. occurred to the movable or immovable property (ies) of the Institute due to any act or negligence of the worker(s) deployed by the Firm/Agency/Contractor for execution of job/services as per Schedule-I, the said Loss/Damage etc. shall be recovered from the Firm/Agency/Contractor either from monthly bills or Security Deposit.

The Director, ICAR-CIAH, Bikaner reserves the right to reject any or all Tenders in whole or in part without assigning any reason therefore. The Decision of Director, ICAR-CIAH, Bikaner shall be final and binding on the contractor/agency in respect of any clause under the Contract.

4. ELIGIBILITY CONDITIONS:

1. The bidder firm should have:-
Registration Certificate for commercial activity/work contract.
Service Tax registration certificate.
Income Tax/PAN Number Certificate issued by appropriate authority.
2. Current/Active Bank Account in favour of firm.
3. Last 01 year continuous experience in the field of providing such jobs/services contract of required services in the Guest House of Department of Central Govt./State Govt./Establishment/Autonomous bodies of Govt./Corporation of Govt. of India/reputed public or private organizations.
4. All other details as para 19/Page 06 and Annexure-III/Page 15.

5. TERMS OF THE CONTRACT:- The terms of the contract will be of one year.

On the expiry of the contract or on its termination, the ICAR-CIAH reserve the right to renew the contract on monthly/yearly basis on the terms and conditions that may then be naturally agreed upon. However, initially contract will be awarded only for 03 months and it will be extended for further period, if the service provided by the agency is found satisfactory.

6. MODE OF PAYMENT:-

- 6.1 The agency shall submit monthly bills for the job performed during the preceding month on first working day of next month. The proof of Service Tax paid by the Contractor are also to be deposited by the Agency/Contractor within 08 days of receipt of payment of preceding month. The ICAR-CIAH shall make payment through e-payment mode to the agency/contractor, in a reasonable period viz. 30 days after completion/fulfillment of all obligations by the Contractor/Agency.
- 6.2 Income Tax and Service Tax as per rules will be deducted by the Institute from each monthly.
- 6.3 The Contractor/Agency shall have to pay the monthly wages to his worker through Cheque or electronic mode/e-payment on or before 07th of every month, at his own resources and in presence of Officer/Committee nominated by the Director, ICAR-CIAH, Bikaner.

Sign of tenderer

7. **TERMINATION:-** This contract can be terminated by giving one months notice on either side and that any notice required to be served shall be sufficiently served on the parties if delivered to them personally or dispatched by the address herein given under registered post. The ICAR-CIAH will have no responsibility for any loss/damage caused to them. This also cannot be challenged through any court of law.
8. **LOSS AND/OR DAMAGES :-** Any theft, damage or loss of property (movable or immovable) occurred by the contractor or its deployed manpower of due to negligence of Contractor or its deployed manpower would be recovered from the Contractor and decision of the competent authority of ICAR-CIAH shall be a binding on agency.
9. **PERFORMANCE SECURITY DEPOSIT:-** An amount of 10% of total contract value shall be deposited as security money/performance guarantee within two weeks from the award of contract to Agency/Contractor. The security shall be refunded to the contractor after satisfactory completion of the contract or adjusted against any damages or loss of property etc. caused due to the negligence of the personnel deputed by the agency. No interest will be paid on the security money deposited with the ICAR-CIAH.
10. The selected Agency/Contractor has to execute an Agreement on Non-judicial Stamp paper, containing all terms/conditions etc. The tender is likely to be cancelled in case the conditions in the agreement are not fulfilled.
11. **The contractor is to advised to have a complete survey of whole Scientist Home and Farmer Guest House (Type-I Resi. Qtr. No.03 to 06) of ICAR-CIAH, Bikaner, for on the spot complete assessment of all the sites/location and field conditions, before offering rates. However, the tenders should indicate only the lump-sum amount in respect of all the service covered under this contract and that the rates should not be proposed on the basis of manpower to be deployed under the contract.**
12. The contractor has to attach the supporting documents with proper referencing as per the check list (Annexure-III). No extra documents need to be attached with the tender form.

Sign of tenderer

List/Schedules of jobs to be carried out with the identified points

अनुबंध के अंतर्गत प्रस्तावित संस्थान का वैज्ञानिक गृह व किसान अतिथि गृह:-

1. संस्थान के वैज्ञानिक गृह परिसर में 05 कमरें, होल, लोबी, किचन, बाथरूम, गैलेरी इत्यादि व किसान अतिथि गृह (संस्थान आवासीय गृह, टाईप-I, गृह सं.03 से 06)।
1. **अनुबंध के अंतर्गत वैज्ञानिक गृह व किसान अतिथि गृह में किये जाने वाले कार्यों का विवरण:-**
 1. अतिथियों को भोजन, नाश्ता, चाय-पानी की व्यवस्था करना व इन्हें परोसना।
 2. वैज्ञानिक गृह व किसान अतिथि गृह में सभी कमरों की बेड शीट, तकिया कवर आदि आवश्यकतानुसार बदलना।
 3. अतिथि गृह में रुकने वाले अतिथियों का संबंधित रजिस्टर में इंद्राज करवाना तथा इनसे किराया वसूल करना।
 4. अनुमानित कार्य घण्टे:- 24 श्रम घण्टे प्रति दिन/प्रति माह [2976 श्रम घण्टे/प्रति माह]
2. **अनुबंध के अंतर्गत वैज्ञानिक गृह व किसान अतिथि गृह के कार्यों के निष्पादन हेतु उपलब्ध करवाई जाने वाली सामग्री का विवरण:-**
 1. पीने के पानी हेतु वाटर कूलर तथा उसके रख-रखाव का कार्य संस्थान स्तर पर पूर्ण किया जायेगा।
 2. वैज्ञानिक गृह व किसान अतिथि गृह में पानी की आपूर्ति का कार्य संस्थान स्तर पर पूर्ण किया जायेगा।
 3. वैज्ञानिक गृह व किसान अतिथि गृह में संस्थान द्वारा उपलब्ध कराये गये किसी मशीन अथवा अन्य स्थाई सामान की मरम्मत का कार्य संस्थान स्तर पर पूर्ण किया जायेगा।
 4. भोजन बनाने व उसको परोसने हेतु बर्तन उपलब्ध कराया जाना जो कि एजेंसी को गिनकर उचित गुणवत्ता में दिये जायेंगे तथा अनुबंध पूर्ण होने पर उसी गुणवत्ता एवं संख्या के साथ संस्थान को वापस करना होगा। बर्तनों के गुम होने अथवा टूट-फूट की सम्पूर्ण जिम्मेदारी एजेंसी की होगी, जिसके लिए बर्तनों की अवेज में उचित राशि ठेकेदार के बिल से अथवा जमानती राशि में से काटी जायेगी, जिसका निर्णय संस्थान के सक्षम अधिकारी द्वारा लिया जायेगा। बिल/जमानती राशि के कम होने पर शेष राशि की भरपाई एजेंसी द्वारा की जानी होगी एवं इस हेतु विधिक कार्यवाही के लिए संस्थान स्वतंत्र होगा, जिसको मानने के लिए एजेंसी बाध्य होगी। एल.पी.जी. गैस इत्यादि की व्यवस्था एजेंसी को स्वयं करनी होगी।
 5. वैज्ञानिक गृह व किसान अतिथि गृह में स्थापित सभी स्थाई एवं अस्थाई सामान की सूची के अनुसार एजेंसी को उपभोग हेतु दिया जायेगा, जो कि अनुबंध पूर्ण होने पर सूची के अनुरूप ही ठेकेदार को प्रभारी गेस्ट हाउस को सौंप देना होगा।
 6. वैज्ञानिक गृह व किसान अतिथि गृह में उपभोग हेतु कम्बल, चद्दर, तकिया एवं तकिया कवर व तौलिया संस्थान स्तर पर उपलब्ध कराये जायेंगे, जिनकी सूची बनाकर एजेंसी को सौंप दिया जायेगा, जो कि अनुबंध पूर्ण होने पर सूची के अनुरूप ही ठेकेदार को प्रभारी गेस्ट हाउस को वापस सौंपना होगा।
 7. वैज्ञानिक गृह व किसान अतिथि गृह में रुकने वाले अतिथियों को ठेकेदार द्वारा उपलब्ध करवाये जाने वाले चाय, नाश्ता, भोजन इत्यादि की दरें प्रभारी गेस्ट हाउस/सक्षम अधिकारी की सहमति से निर्धारित होगी, जिसकी ठेकेदार को पालना करनी होगी।

The above jobs are only illustrative and not exhaustive, additional jobs or modifications in the job will be carried out with approval of the authorities of ICAR-CIAH, Bikaner and have to perform by the Agency/Contractor.

Sign. of Tenderer

ANNEXURE-II

To

The Director,
ICAR-Central Institute for Arid Horticulture,
Sri Ganganagar Highway,
Beechwal Industrial Area P.O.,
BIKANER-334006.

Sir,

1. I/We have read all the particulars regarding the General information and other terms and conditions of the annual contract for the **JOB WORK CONTRACT FOR MAINTENANCE, UPKEEP AND OTHER DAY TO DAY SERVICES/WORKS AT SCIENTIST HOME/FARMERS GUEST HOUSE AT ICAR-CIAH, BEECHWAL, BIKANER** and agree to provide the services as detailed in the scheduled herein or to such portion thereof as you may specify in the acceptance of the tender at the rates offered by us in Schedule-III to this tender and I/We agree to hold this offer open till 90 days. I/We shall be bound by a communication acceptance dispatched within the prescribed time.
2. I/We have understood General Terms and Conditions contained in the ICAR-CIAH application form for contract. I/We do hereby declare that all the details provided in this application form are true to the best of my/our knowledge and belief and any misrepresentation of facts will render me/us liable to any action as may be deemed fit by ICAR-CIAH, Bikaner.
3. I/We have understood the terms and conditions for the contract and shall provide the best services strictly in accordance with these requirements.
4. I/We do hereby also accept ICAR-CIAH have the right to accept or reject this application and not to issue invitation to Tender to me.
5. I/We undertake to communicate promptly to ICAR-CIAH any changes in the condition or working of firm.
6. It is certified that we have not been blacklisted by any organization of Government of India, any State Govt./Departments including Central Vigilance Commission (CVC) in the last three years. The undersigned is fully authorized to sign and submit this application form on behalf of the organization, he/she represent.
7. We authorize ICAR-CIAH to approach individuals, employees, firms and corporations to verify our competence and general reputation.
8. The following pages have been added to and from a part of this Tender. The schedules to accompany this tender are at page Nos. ____.
9. Every page so attached with this tender bears signature and the official seal.
10. Pay Order/Demand Draft No. _____ Dated _____ of Rs.10,000/- and Rs.500/- on account of EMD and cost of Tender Document, respectively, in favour of "ICAR Unit, CIAH, Bikaner" and payable at Bikaner are enclosed herewith.

Signature & Seal of the Tenderer with date

Address _____

Name and Signature of witness _____

Address _____

SCHEDULE-II

SCHEDULE TO TENDER***PART-I***

1.	Name of Firm/Agency A. Indian Companies Act 1956 B. Indian Partnership Act, 1932 (Please give names of partners)	
2.	Constitution of the Firm/Agency, Any other Act, if Not, the owner	
3.	a. For partnership firm whether registered under "The Indian Partnership Act, 1932", please state further whether by the partnership agreement, authority to refer disputes concerning the business of the partnership to arbitration has been conferred on the partner who has signed the tender. b. If answer to the above is in negative whether there is any general power of Attorney executed by all the partners of the firm authorizing the partner who has signed the tender to refer dispute concerning business of the partnership to arbitration. c. If answer to point (a) or point (b) is in the affirmative please furnish a copy of either the partnership agreement or the general power of attorney as the case may be.	
4.	Name and Full address of your Banker's	
5.	Registration Number of the firm	
6.	ESI No. of Firm	
7.	EPF No. of Firm	
8.	Service Tax Registration No.	
9.	Income Tax PAN Number	
10.	Whether you have been declared "Blacklisted" or banned from business by any Department of Central/State Govt./ Public Body/Organization. Reply Yes or No, as the case may be. If yes, then give detail	

Name and address of the Agency's representative

And whether the firm would be represented at the Time of opening of the tenders

Dated:-

Place:-

Part-II

1. Detail of the Earnest Money Deposited:-
a. Demand Draft number with date and Bank Drawn on
Demand Draft / Pay order / Banker Cheque
No. _____ Dated _____ for Rs.10,000/-

Part-III

1. Name and address of the firm's representatives and whether the firm would be represented at the time of opening of the tenders.

Dated: _____

Place: _____

Authorized Signatory

Please add supplementary pages and number them wherever needed.

Check list of documents to be submitted by the Tenderer with Tender document.

1.	Earnest money D.D./Pay Order for Rs.10,000/- in favour of "ICAR UNIT", CIAH, Bikaner.																				
2.	Tender fee for Rs.500/- in the form of D.D./Pay Order in favour of "ICAR UNIT", CIAH, Bikaner.																				
3.	Registration certificate of the firm to conduct commercial activity/work contract, issued by the Govt.																				
4.	Copy of EPF and ESI certificate issued by the local Govt. (if applicable under the contract)																				
5.	Copy of number of staff registered under ESI and EPF separately. Documentary proof of vouchers may be attached.																				
6.	Copy of valid registration certificate issued by National and small Industries Corporation (NSIC), if applicable.																				
7.	Copy of Service Tax Registration certificate of the firm issued by appropriate authority.																				
8.	Copy of Income Tax/PAN Number Certificate of the firm.																				
9.	Copy of Proof/Certificate(s) of the last 1 year continuous work experience of the bidder/firm in the field of providing such job/services contract in the Guest House/Hostels etc. of Department of Central/State Govt. Establishment/Autonomous bodies of Govt./Corporation of Govt. of India/reputed public or private organizations. <i>Name and address of client departments may be indicated in chronological order and supporting documents may be attached in said manner in following tabular manner:-</i> <table><tr><th rowspan="2">Sl. No.</th><th rowspan="2">Name of client Deptt./Organization & Name of Contact person with Ph.No.</th><th colspan="2">Period</th><th rowspan="2">No. of staff</th><th rowspan="2">Remarks</th></tr><tr><th>From</th><th>To</th></tr><tr><td></td><td></td><td></td><td></td><td></td><td></td></tr><tr><td></td><td></td><td></td><td></td><td></td><td></td></tr></table>	Sl. No.	Name of client Deptt./Organization & Name of Contact person with Ph.No.	Period		No. of staff	Remarks	From	To												
Sl. No.	Name of client Deptt./Organization & Name of Contact person with Ph.No.			Period				No. of staff	Remarks												
		From	To																		
10.	Copy of Current/Active Bank Account of the firm.																				

I/we undertake that all the above documents/information have been furnished with the Tender document. In case any, document/information is not found in my/our tender or found incomplete or invalid, then the ICAR-CIAH is free to reject my/our tender for which the tenderer shall be wholly responsible.

नोट:- उपरोक्त विवरण के अंतर्गत सभी वांछित सूचनाएँ एवं दस्तावेज निविदा (टेन्डर) में पूर्ण रूप से तथा यथा स्थान भरकर प्रस्तुत न करने पर बिना कोई सूचना/अवसर दिये निविदा (टेन्डर) अमान्य/Unresponsive घोषित कर दी जायेगी, जिसके लिए एजेन्सी/निविदा प्रस्तुतकर्ता स्वयं उत्तरदायी होगा। उपरोक्त के अंतर्गत और/अधिक सूचना प्रस्तुत करने की अवस्था में अतिरिक्त संलग्नक उपरोक्त प्रोफोर्मा में एवं निविदा प्रस्तुतकर्ता द्वारा हस्ताक्षर मय मोहर लगाया जावे।

Authorized Signatory

FINANCIAL BID FOR JOB-1

The tender will remain open for acceptance up to 90 days from the date of opening of bid. The rates tendered will be valid for a period of one year from the date of acceptance of the rate.

To

**The Director,
ICAR-Central Institute for Arid Horticulture,
Sriganganagar Highway,
Beechwal Industrial Area Post Office,
Bikaner (Rajasthan) - 334006.**

I/we wish to submit our rates tender for providing Allied services and Job Contract at CIAH, Bikaner on the following rates for **JOB-1**:

Description	Total charges on account of minimum wages, as per the applicable Categories of labourer to be deployed under the contract	Total Service charges claimed by the firm (per month)	Total Service tax of the cost (on 2+3) (per month)	Grand total (2+3+4) (per month/ 30 days)
1	2	3	4	5
Monthly consolidated rate offered for THE JOB WORK CONTRACT FOR MAINTENANCE, UPKEEP AND OTHER DAY TO DAY SERVICES/WORKS AT SCIENTIST HOME/FARMERS GUEST HOUSE OF ICAR-CIAH, BEECHWAL, BIKANER in accordance with the highest standards of Allied Services and as per the terms and conditions specified in the Tenders including all labour material, transportation, specially covered allacts & taxes etc. as applicable from time to time. (अनुमानित कार्य घण्टे:- 2976 श्रम घण्टे प्रति माह रख-रखाव व साफ-सफाई (झाड़ू पौछे के अतिरिक्त)				

1. I/We undertake the total monthly charges (as indicated in the Col. 02 aboved) is strictly as per the minimum wages fixed by GOI for respective category of labourer, including statutory liabilities, employers contribution towards ESI & EPF.
2. In case the grand total (Col. 05) is found less than the minimum monthly requirement of total minimum wages payable to each Category of labourer, Service charges and Service Tax, then my/our tender may be treated as unresponsive in light of the provisions of office memorandum no.29(1)2014-PPD Dated 28.01.2014 of Ministry of Finance, Govt. of India.
3. I/we agree to the forfeiture of the earnest money and Security money deposited by me/us for this tender if I/we fail to comply with any of the terms & conditions in whole or in part as laid down in the Tender Document. We have carefully read the terms and conditions of the tender and agree to abide by these in letter and spirit.

Authorized Signatory

Name, address and Seal of the agency with Phone No. _____

Email- _____

Schedule-III A

*** Break-up of Monthly charges to be claimed and actual to be paid to the labourer to be engaged for cleaning, cooking and helping Work.**

S. No.	Description	Actual Amount to be paid to Labourer deployed by the Contracting Agency for performing the job [for 26 mandays is a month]		
		Cleaning work	Cooking Work	Helping Work
1.	2.	3.	4.	5.
A(a)	Monthly Rate (as per minimum wages)	Rs.	Rs.	Rs.
A(b)	ESI Contribution (Employer contribution as per	Rs.	Rs.	Rs.
A(c)	EPF Contribution (Employer contribution as per	Rs.	Rs.	Rs.
A.	Total Cost per head [A(a) + A(b) + A(c)]	Rs.	Rs.	Rs.
B.	Service charges including other charges, if any for the purpose of	Rs.	Rs.	Rs.
C.	Services Tax	Rs.	Rs.	Rs.
D.	Grand Total (A+B+C)	Rs.	Rs.	Rs.
E.	Contribution by the employee for ESI/EPF to be deducted	For EPF	Rs.	Rs.
		For ESI	Rs.	Rs.
	Other deduction, if any	Rs.	Rs.	Rs.
F.	*Actual wages to be paid to the Bidder to the deployed Labourer	Rs.	Rs.	Rs.

*** Should not less than the minimum wages payable to the labourer otherwise the tender shall be rejected.**

NOTE: All the above columns are to be filled by giving appropriate information as per relevant rules, by the bidder. In case any column is found unfilled or if bidder indicate that the bidder shall pay wages or any other contribution from his/her own resources and shall not claim from ICAR-CIAH then the bid shall be treated unresponsive being NIL. Charge/considerations, in light of the provisions of office memorandum no.29(1)2014-PPD Dated 28.01.2014 of Ministry of Finance, Govt. of India.

Authorized Signatory

Name, address and Seal of the agency with Phone No. _____