



Government  
eProcurement  
System



Welcome  
Last login

886 crah@icar.gov.in  
18-Dec-2019 12:27 PM

Server Time  
18-Dec-2019 12:46:56

Home Logout

eProcurement System Government of India

## TENDER MANAGEMENT

### Master Management

- Org Hierarchy Master
- View Internal Documents

### User Management

- Super User
- My Organisation Hierarchy
- My Accounts

### Tender Management

- Create Tender / Tender List
- Published Tenders
- Seel Clarifications
- Pre-Bid Meeting
- Downloaded Tenders
- Bids Submitted Tenders
- Tender Status
- Archived Tenders
- Archived Clarification
- Stage 2 Create Tender / Tender List
- NDA Documents
- NDA Documents History
- Stage 2 Publish Tender
- Stage 2 Published Tender
- Sanction / Bill Generation

### Corrigendum

- Create Corrigendum
- Published Corrigendum

### Bid Opening

- Tenders to be Opened

### Bid Evaluation

- Technical Evaluation
- Financial Evaluation
- Short fall Documents
- AOC/Empanelment
- Short Fall Documents History

### Auction Management

- Tender cum Auction
- Published Auction
- Create Auction Corrigendum
- Published Auction Corrigendum
- Freeze Auction
- View Live Auction
- View Auction History

### Bid Management

- Bid History

### Post Award Management(Beta)

- Create Award Nomination
- Publish Award Nomination
- Published Award Nomination
- Award Declarations
- Work Progress Assessment
- Archive Award Declarations

### Tender List View Tender Information

Back

Organisation Chain : Department of Agricultural Research and Education||Indian Council of Agricultural Research,DoARE,MoA||Central Institute for Arid Horticulture

Tender Reference Number : 07(ii)09/CS/SH/2019-20

Tender ID : 2019\_DARE\_528361

### Cover Details ( No. of Covers 2 )

Cover No	Cover Type	Document Type	Description
1	Fee/PreQual/Technical	.pdf	Annual Job contract for outsourcing services in the Scientist Home/farmers guest house at CIAH, BKN.
2	Finance	.xls	Annual Job Contract for outsourcing of Services in the Scientist Home/Farmers Guest House at CIAH BKN

### NIT Documents

S.No	Document	Size (in KB)	Description
1	NIT	203.27	Annual Job Contract for outsourcing of Maintenance, upkeep and other day to day Services (Except Sweeping and cleaning) related Services/Job(s) in the Scientist Home/Farmers Guest House at ICAR-CIAH, Bikaner

Retender Add New

### Work Items

S.No	Tender Id	Work Item Title	Edit	View	Template	Delete
------	-----------	-----------------	------	------	----------	--------

Work Items Details not found.

Back



## भा.कृ.अनु.प.-केन्द्रीय शुष्क बागवानी संस्थान

बीकानेर, बीकानेर (राजस्थान) - 334006

(दूरभाष नं.0151-2253123/2250960)



### निविदा आमंत्रण सूचना

सचिव, भारतीय कृषि अनुसंधान परिषद, नई दिल्ली की ओर से निदेशक, भा.कृ.अनु.प.-केन्द्रीय शुष्क बागवानी संस्थान, बीकानेर संस्थान में वैज्ञानिक गृह/किसान अतिथि गृह के रख-रखाव एवं दिन प्रतिदिन किये जाने वाले कार्यों के वार्षिक अनुबंध हेतु प्रतिष्ठित एजेंसियाँ/ठेकेदारों से ऑनलाइन निविदाएँ [ONLINE BID] (दो बीड प्रणाली-तकनीकी एवं वित्तीय) आमंत्रित करते हैं। निविदा प्रपत्र की राशि रु.1000/- एवं कार्य की बयाना राशि रु.40,000/- है। विस्तृत निविदा सूचना, पूर्ण विवरण, निविदा प्रपत्र (तकनीकी एवं वित्तीय बीड), नियम-शर्तें एवं पूर्ण जानकारी संस्थान की वेब साइट [www.ciah.icar.gov.in](http://www.ciah.icar.gov.in) एवम CPP Portal <http://eprocure.gov.in/> eprocure/app पर 21.12.2019 को सायं 05.00 बजे से उपलब्ध होगी। CPP Portal <http://eprocure.gov.in/> eprocure/app पोर्टल पर विधिवत भरे गये ONLINE बीड (सभी दृष्टि से पूर्ण) अपलोड करने की अंतिम तिथि 07.01.2020 को प्रातः 11.00 बजे है। ONLINE बीड (तकनीकी प्रस्ताव) दिनांक 08.01.2020 को मध्याह्न में 12.00 बजे खोले जावेंगे। सभी दृष्टि से पूर्ण पाये गये तकनीकी बीड की ONLINE Financial Bid (वित्तीय बीड) खोलने की तिथि/समय बाद में संस्थान की वेबसाइट एवं CPP Portal <http://eprocure.gov.in/> eprocure/app पर सूचित की जावेगी।

सहायक प्रशासनिक अधिकारी

IO2019\_DARE\_S28361



# भाकृअनुप-केन्द्रीय शुष्क बागवानी संस्थान

ICAR-CENTRAL INSTITUTE FOR ARID HORTICULTURE

Sri Ganganagar Highway, Beechwal Industrial Area P.O.,

Beechwal, Bikaner – 334006 (Rajasthan)

Tel. No.0151-2253123/2250960, Fax No.0151-2250145



**NOTICE INVITING ONLINE TENDER FOR "ANNUAL JOB CONTRACT FOR OUTSOURCING OF MAINTENANCE, UPKEEP AND OTHER DAY TO DAY SERVICES/WORKS (EXCEPT SWEEPING AND CLEANING) RELATED SERVICES/JOB(S) IN THE SCIENTIST HOME/FARMERS GUEST HOUSE AT ICAR-CIAH, BIKANER".**

- On behalf of Secretary, ICAR, the Director, ICAR-CIAH, Bikaner intend to invite Online Tenders **under two bid system (Technical & Financial bids separately)** from the reputed agencies dealing in providing of job/services, having continuous experience of minimum three year, having sufficient strength of Labourer and having PAN, EPF, ESI, Labour/Wage Registration and Service Tax Registration/GST from appropriate authorities, for the Annual Contract for following job:-

Works Description	Bid Security (Rs.)
ANNUAL JOB CONTRACT FOR OUTSOURCING OF MAINTENANCE, UPKEEP AND OTHER DAY TO DAY SERVICES/WORKS (EXCEPT SWEEPING AND CLEANING) RELATED SERVICES/JOB(S) IN THE SCIENTIST HOME/FARMERS GUEST HOUSE AT ICAR-CIAH, BIKANER.	₹.40,000/-

- Tender for above Job Work can be downloaded free of cost from the website <http://eprocure.gov.in> "OR" [www.ciah.icar.gov.in](http://www.ciah.icar.gov.in).

The tender schedule is as under:-

Tender ID	Shall be notified on the website of Institute <a href="http://www.ciah.icar.gov.in">www.ciah.icar.gov.in</a>
Tender Reference No.	F.No.07(ii)09/CS/SH/2019-20/
Date of release of Tender through e-procurement Portal	20.12.2019
Date & Time for sale of Tender through Website/CPPP	21.12.2019 from 05.00 P.M.
Last date & time for submission of Online bid	07.01.2020 up to 11.00 A.M.
Date & time for opening of Online Technical bid	08.01.2020 at 12.00 P.M.
Date & time for opening of Online Financial bid	To be notified later
Address for communication	The Director, ICAR-Central Institute for Arid Horticulture, Sri Ganganagar Road, Beechwal Industrial Area P.O., BIKANER-334006.

- The Bidder(s) may note that **ONLINE BIDS** will **ONLY** be accepted. All the requisite supporting documents as mentioned in the online bid document alongwith duly signed bid document (Technical & Financial part of bid separately) and scanned copies of DD/PO of Tender Fee and Bid Security should and must uploaded On-line <http://eprocure.gov.in/eprocure/app>. The Bids sent through FAX, E-mail, by hand and/or by post **shall not be accepted/processed, in any case.**
- However, Original D.D./Pay Order of Non-Refundable Tender Fee (Rs.1000/- for bid) and Bid Security as per detail above, must be deposited in the form of Demand Draft/Pay Order (not Cheque) payable to "ICAR Unit, CIAH, Bikaner", in person to Assistant Administrative Officer, ICAR-Central institute for Arid Horticulture, Sri Ganganagar Road, Beechwal industrial Area P.O., Bikaner-334006 **on or before the last date/time of filing/submission of the online bids on the portal.** The particulars of the Tender Fee and Earnest Money Deposited must also be superscribed on the top of the envelope by mentioning the draft/pay order number(s), date and amount and name of the work, failing which the online bids will not be accepted.
- The eligible Bidder(s) who are registered with NSIC and is having valid NSIC Certificate for exemption of Tender Fee and EMD (Bid Security) for the work shall be exempted to pay Tender Fee and EMD (Bid Security) of above online bid.
- The bidders may submit duly filled and completed bidding document ONLINE as per instructions contained in the bidding documents. Incomplete online bid shall be rejected. The conditions of tender shall be governed by the details contained in complete bid document.
- In case, holiday is declared by the Government on the day of opening the online bids, the online bids will be opened on the next working day at the same time. The ICAR-CIAH, Bikaner reserves the right to accept or reject any or all the tenders.
- The detailed instruction for online submissions of online bid(s) through e-procurement module of Central Public Procurement of NIC, the bidder(s) may visit following link:-  
<http://eprocure.gov.in/eprocure/app?page=helpForContractors&service=page>

Assistant Administrative Officer





# भाकृअनुप-केन्द्रीय शुष्क बागवानी संस्थान

ICAR-CENTRAL INSTITUTE FOR ARID HORTICULTURE

Sri Ganganagar Highway, Beechwal Industrial Area P.O.,

Beechwal, Bikaner – 334006 (Rajasthan)

Tel. No.0151-2253123/2250960, Fax No.0151-2250145



File No.07(ii)09/CS/SH/2019-20/

Dated: 12.2019.

**INVITATION TO ONLINE TENDER UNDER TWO BID SYSTEM (TECHNICAL AND FINANCIAL BID SEPARATELY) AND INSTRUCTION CONTAINING TERMS AND CONDITIONS GOVERNING THE ANNUAL JOB CONTRACT FOR OUTSOURCING OF MAINTENANCE, UPKEEP AND OTHER DAY TO DAY SERVICES/WORKS (EXCEPT SWEEPING AND CLEANING) RELATED SERVICES/JOB(S) IN THE SCIENTIST HOME/ FARMERS GUEST HOUSE AT ICAR-CIAH, BIKANER.**

From: The Director,  
ICAR-Central Institute for Arid Horticulture  
Sri Ganganagar Road  
Beechwal Industrial Area P.O.  
Bikaner – 334006 (Rajasthan)

To, :

.....  
.....  
.....  
.....

Sirs,

Online Tenders are hereby invited on behalf of the Director, ICAR-CIAH, Bikaner {under Two Bid System (Technical & Financial Bids, separately)} for Annual Job Contract for outsourcing of maintenance, upkeep and other day to day services/works (except sweeping and cleaning) related services/job(s) in the Scientist Home/Farmers Guest House at ICAR-CIAH Bikaner. The Terms and conditions of the contract to be made are those contained in the General conditions of contract applicable to the contract placed by the ICAR and and the special terms and conditions detailed in the tenders form and its schedules. Please submit your tender online if you are in a position to provide the requisite services in accordance with the requirements stated in the attached schedule.

Tender ID	Shall be notified on the website of Institute www.ciah.ernet.in
Tender Reference No.	F.No.07(ii)09/CS/SH/2019-20
Date of release of Tender through e-procurement Portal	20.12.2019
Date & Time for sale of Tender through Website/CPMP	21.12.2019 from 05.00 P.M.
Last date & time for submission of Online bid	07.01.2020 up to 11.00 A.M.
Date & time for opening of Online Technical bid	08.01.2020 at 12.00 P.M.
Date & time for opening of Online Financial bid	Shall be notified later
Address for communication	The Director, ICAR-Central Institute for Arid Horticulture, Sri Ganganagar Road, Beechwal Industrial Area P.O., BIKANER-334006.

1. The Bidder(s) may note that ONLINE BIDS will ONLY be accepted. All the requisite supporting documents as mentioned in the online bid document alongwith duly signed bid document (Technical & Financial part of bid separately) and scanned copies of DD/PO of Tender Fee and Bid Security should and must uploaded On-line <http://eprocure.gov.in/> eprocure/app. The Bids sent through FAX, E-mail, by hand and/or by post shall not be accepted/processed, in any case.

Sing. of Tenderer

9. The Tender would be evaluated based on the eligibility criteria given in the Online Bid form, documents & information furnished by Tenderer in response to the requirements given in the online Technical bid of Tender and then the total monthly liabilities/charges including all as quoted in by technical responsive bidder(s).
10. If a firm quotes 'NIL' charges/consideration, his/her online bid shall be treated as unresponsive and shall not be considered.
11. The first order shall be given for a period of only three months and it will be extended for further period of annual contract, if service provided is found to satisfactory during initial period of 03 months.
12. The rates quoted by firm for job contract in tenders be given both in words and figures failing which the same is liable to be rejected.
13. **The firm will not charge placement charges on any other account from the manpower deployed with the Institute. The contract liable to be terminated, security deposited forfeited and the contractor/firm will be blacklisted if, at a later stage, reports are received that the contractor/contracting firm has charged the manpower on any contract and if service Provided in not found satisfactory.**
14. The Institute (ICAR-CIAH) is not bound to accept the lowest or any other tenders and also reserve to itself the right of accepting the tenders in whole or in part.
15. An amount of 10% of total contract value as a security deposit for the job contract is to be deposited by the successful agency/tenderer only after receiving a communication from the Institute. In the event of non-deposition of the same the earnest money will be forfeited. SMD will be released after 60 days of expiry of contract, subject to clearance of all dues pending against the contracting agency.
16. No interest on security deposit and earnest money deposit shall be paid by the Institute.
17. The Income Tax or any other Tax which is as per the rules of the Govt. shall be deducted at source from the monthly bills of the successful tenderer, as per rules/instructions made from time to time. Any other statutory tax applicable or made applicable after awarding the contract in respect of this job contract shall also be payable by contractor. The Institute shall entertain and decide the claim in this respect, strictly as per the Notification(s) issued by the concerned department of Govt. of India.
18. The Director, CIAH reserves the right to reduce or terminate the period of contract or to extend its duration in the interest of Institute, for any justifiable reasons not mandatory to be communicated to the contracting agency.
19. Decision of Director, CIAH shall be final for any aspect of the contract and binding to all parties. Disputes arising, if any on the contract will be settled at his level by mutual consultation and in case of failure of settlement dispute shall be referred to the sole arbitrator to be appointed by the Director, ICAR-CIAH. The decision of the sole Arbitrator so appointed shall be final and binding on the parties. Arbitration proceedings shall be governed by the Arbitration & Constitution Act, 1996.
20. Acceptance by the Institute [CIAH] will be communicated by the FAX/Speed Post/Express letter or any other form of communication. Formal letter of acceptance of the tender will be forwarded as soon as possible, but the earlier instructions in the FAX/Speed Post/Express letter etc. should be acted upon immediately.
21. **Only those agencies/firms shall be considered for opening of online financial bid(s), who shall qualify in the Online Technical Bid.**

Sing. of Tenderer



**TENDER FOR "ANNUAL JOB CONTRACT FOR OUTSOURCING OF MAINTENANCE, UPKEEP AND OTHER DAY TO DAY SERVICES/WORKS (EXCEPT SWEEPING AND CLEANING) RELATED SERVICES/JOB(S) IN THE SCIENTIST HOME/FARMERS GUEST HOUSE AT ICAR-CIAH, BIKANER".**

Full Name & Address of the tenderer in addition to address and other relevant information needed for the complete address:-

Telephone No./Mobile No.

Address

e-mail:

From

M/s.....

.....

.....

To,

The Director,  
ICAR-Central Institute for Arid Horticulture  
Sri Ganganagar Road  
Beechwa Industrial Area P.O.  
Bikaner – 334006 (Rajasthan)

I/We have read all the particulars regarding the General information and other terms and conditions of TENDER FOR THE "ANNUAL JOB CONTRACT FOR OUTSOURCING OF MAINTENANCE, UPKEEP AND OTHER DAY TO DAY SERVICES/WORKS (EXCEPT SWEEPING AND CLEANING) RELATED SERVICES/JOB(S) IN THE SCIENTIST HOME/FARMERS GUEST HOUSE AT ICAR-CIAH, BIKANER" and agree to provide the services as detailed in Annexure herein or to such portion thereof as you may specify in the acceptance of the tender at the rates given in Schedule - III (attached) to this tender and I/we agree to hold this offer open till 90 days. I/We shall be bound by a communication acceptance dispatched within the prescribed time.

2. I/We have understood these terms and conditions for the contract and shall provide the best services strictly in accordance with these requirements.
3. The following pages have added to and from a part of this Tender. The Schedules accompany this tender are at page Nos. \_\_\_\_\_.
4. Every page so attached with this tender bears my signature and the office seal.
5. Pay order/Demand Draft No. \_\_\_\_\_ dated \_\_\_\_\_ of Rs.1000/- in favour of "ICAR UNIT CIAH, BIKANER" and payable at, Bikaner is enclosed as Tender documents fee (Non refundable).
6. Demand Draft No. \_\_\_\_\_ dated \_\_\_\_\_ of Rs.40,000/- in favour of "ICAR UNIT CIAH, BIKANER" and payable at, Bikaner is enclosed as **Earnest money**.

Yours faithfully,

Signature & Seal of the Tenderer with date

Name & Signature of witness \_\_\_\_\_

Address of witness: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Address of the Tenderer \_\_\_\_\_

Tele. No. of Office \_\_\_\_\_

Mobile No. \_\_\_\_\_

FAX \_\_\_\_\_

E-mail \_\_\_\_\_

16.	Whether you have been declared "Blacklisted" OR banned for Business by any Department of Central/State Gove. Department/Public body. Reply Yes or No, as the case may be and attach scan copy of undertaking as per format given at Annexure-X/Page No.16. If Yes, than give details.					
17.	Continuous works experience of last 3 years 2016-17, 2017-18 & 2018-19 (Name & address of client department may be indicated in chronological order and scanned copies of supporting documents/proofs may be attached) - as per eligibility criteria (Page 12), with at least one annual <u>contract of minimum value of Rs.03.00 lakhs.</u>					
	Sl. No.	Name of Client Department/ Organization & Name of Contact person with Ph.No.	Period From	To	No. of Staff	Total value of the contract
	1.					
	2.					
	3.					
	4.					
	5.					
	6.					
	7.					
	8.					
	9.					

I/We undertake that scanned copies of all the above documents/information have been attached (except S.No.7) with the Online Technical Bid. In case any document and/or information is not found in my/our online bid or found incomplete or invalid, then the ICAR-CIAH, Bikaner is free to reject my/our online bid for which the Bidder shall be wholly responsible.

Date :

Place :

**Authorized Signatory/Tenderer**

**NOTE: All the desired information in column 01 to 17 should be filled in/replied by the Bidder alongwith scanned copies of all the above information/documents duly signed and stamped must be accompanied with the online bid, otherwise bid is liable to rejected.**

### 3. वैज्ञानिक गृह व किसान अतिथि गृह के कार्य हेतु नियम एवं शर्त :-

- कार्य की अवधि कार्यादेश जारी होने की दिनांक से एक वर्ष तक की होगी लेकिन प्रथम आदेश तीन माह के लिए ही जारी किया जावेगा। इस अवधि में कार्य संतोषजनक रहने एवं बिल/दस्तावेज प्रस्तुत करने पर ही आगे बढ़ाया जावेगा, परंतु अनुबंध की समय सीमा बढ़ाने या घटाने का अधिकार संस्थान के सक्षम अधिकारी के पास सुरक्षित रहेगा।
- संस्थान में सरकारी कार्य या अन्य कार्य से आने वाले अतिथियों को वैज्ञानिक गृह व किसान अतिथि गृह में रुकने और भोजन की व्यवस्था करना। चाय, नाश्ता, दोपहर तथा रात्रि का भोजन इत्यादि अच्छा उच्च गुणवत्ता का होना चाहिए।
- वैज्ञानिक गृह व किसान अतिथि गृह में प्रयोग होनेवाले आवश्यक सभी सामान जैसे पलंग, गद्दे, चद्दरें, तकिये, फ्रिज, कूलर, गीजर, इनवर्टर, गैस सिलेंडर, चूल्हा एवं खाना बनाने में कार्य में आने वाले बर्तन इत्यादि संस्थान द्वारा उपलब्ध करवाये जावेंगे लेकिन इनके सही ढंग से रख-रखाव की जिम्मेदारी ठेकेदार की होगी। खाली गैस सिलेण्डर भरवाने की जिम्मेदारी ठेकेदार की होगी व उसका भुगतान भी उसे ही वहन करना होगा।
- ठेकेदार द्वारा उक्त अनुबंध के लिये दिन-रात कार्य सर्विस उपलब्ध करवायी जायेगी [Total Points Manpower (04)]. The staff deployed for performing unskilled nature of job should be capable of reading and writing Hindi and English with a minimum qualification of Middle Standard [02 Points]. and also having experience/knowledge of relevant work.
- वैज्ञानिक गृह व किसान अतिथि गृह के अंदर सभी सामान की साफ-सफाई [झाड़ू-पोचे के अलावा] की व्यवस्था ठेकेदार को करनी होगी।
- वैज्ञानिक गृह व किसान अतिथि गृह के रिकार्ड को प्रभारी गेस्ट हाउस के दिशा-निर्देशों के अनुसार पूर्ण करना और अतिथियों से प्राप्त राशि को कार्यालय में समय से जमा कराना। वैज्ञानिक गृह व किसान अतिथि गृह में ठहरने वाले आगंतुकों से सम्बंधित समस्त विवरण रखने की जिम्मेदारी एजेंसी की होगी।
- प्रभारी गेस्ट हाउस द्वारा बताये गये अन्य रख-रखाव कार्य करना होगा। साथ ही एजेन्सी को गेस्ट हाउस के चद्दरों व तकिये कवर की धुलाई आवश्यकतानुसार व समय-समय पर कंबलों की ड्राईक्लीन प्रभारी के दिशा-निर्देश के अनुसार करवानी होगी। लेकिन उसका बिल प्रभारी गेस्ट हाउस द्वारा सत्यापित करने पर भुगतान होगा।
- कार्य का भुगतान प्रतिमाह बिल तीन प्रतियों में प्रस्तुत करने पर 30 दिन के भीतर नियमानुसार कर दिया जायेगा। बिल पर आयकर विभाग से आवंटित पेन संख्या, GST अंकित की जानी आवश्यक है।
- संस्थान परिसर में समय-समय पर होने वाले समारोह, आयोजन बैठकों प्रशिक्षण में बाहर से विशिष्ट व्यक्तियों/अधिकारियों के आगमन पर चाय, पानी एवं भोजन की व्यवस्था करनी होगी।
- अनुबंध की अवधि में स्वयं अनुबंध कर्ता/उसके प्रतिनिधि द्वारा संस्थान के अधिकारियों/कर्मचारियों के साथ शिष्टता का व्यवहार करना होगा तथा संस्थान की संपत्ति को नुकसान से बचाना होगा। कार्य के दौरान यदि ठेकेदार / प्रतिनिधि द्वारा संस्थान की संपत्ति को नुकसान पहुंचाया जाता है उसकी वसूली ठेकेदार के बिल से की जायेगी।
- निविदादाता को भुगतान से संबंधित श्रमिक कानूनों का पूर्णतया पालन करना होगा। उनके द्वारा लगाये जाने वाले श्रमिकों के भुगतान की संपूर्ण जिम्मेदारी स्वयं अनुबंधकर्ता की होगी। Minimum wages, as prescribed by the Government of India from time to time should be payable to the personnel deployed by the Contractor for service to the office. भुगतान से संबंधित कोई भी विवाद होने/क्लेम प्रस्तुत करने पर न्यायालय द्वारा निर्धारित राशि का पूर्ण भुगतान स्वयं अनुबंधकर्ता/ठेकेदार को करना होगा।
- अनुबंधकर्ता/एजेन्सी/फर्म/कम्पनी द्वारा संस्थान में उपलब्ध करवाये गये श्रमिकों/प्रतिनिधियों का प्रत्येक माह काटे जाने वाले ई.पी.एफ./ई.एस.आई संबंधित रिकार्ड कार्यालय में जमा करवाने के उपरांत चालान की प्रतियाँ (प्रत्येक श्रमिक/प्रतिनिधि का अलग-अलग खाता संख्या के साथ (पिछले माह का अगले माह के बिल के साथ संलग्न करना होगा जैसे जनवरी माह से अनुबंध जारी होता है तो फरवरी माह के बिल के साथ प्रस्तुत करना होगा) हर माह प्रस्तुत किये जाने वाले बिल के साथ संलग्न कर प्रस्तुत करना होगा। साथ ही अनुबंधकर्ता द्वारा जमा करवाये जाने वाले सेवा कर (Service Tax)/GST की सत्यापित प्रतिलिपि संलग्न करनी होगी।



28. The contractor shall keep a complete register with his supervisor, and it shall be open to verification by the authorized office of Institute for the purpose. All complaints should be immediately attended to by the Contractor/Agency.
29. The contract agreement is terminable with one month on either side.
30. The contractor/agency shall not sublet the work.
31. The contractor or his deployed workers shall not misuse the premises allotted to them for any purpose other than for which the contract is awarded.
32. The persons so deployed by the agency for performing the assigned job under this contract will be employee of the Agency/Contractor and will not be the employee of Institute and there will be no employer-employee relationship between the Institute and the person so engaged by the contractor in the aforesaid services/job.
33. The rates to be quoted should include cost of each and every item including material cost if any, transportation cost, manpower cost and taxes etc. The CIAH shall not bear any extra charge on any account whatsoever uniform, Liveries, OTA etc., if any.
34. The Contractor shall discharge all his legal & statutory obligations in respect of the each workers/supervisors to be employed/deployed by him for the execution of the work in respect of their minimum wages, EPF and ESI and service conditions and shall also comply with all the rules and regulations and provisions of law in force that may be applicable to them from time to time. The contractor shall indemnify and keep indemnified the Institute from any claims, loss or damages that may be caused to it on account of any failure to comply with the obligations under various laws. In case of any dispute, the decision of Director, ICAR-CIAH shall be final and binding on the contractor. Any statutory increase in Minimum Wages, EPF/ESI and taxes etc. during the term of the Contract and its consequential effect of EPF and ESI contributions and service tax shall be reimbursed to the contractor by Institute. However, no request any alternation or increase in the Service Charge, to be quoted and payable to the Contractor/Agency as per S.No./Point No.08 Annexure-A to Schedule-III to Tender, shall be entertained, considered and accepted by the Institute on any condition/ground whatsoever during the entire term of the contract.
35. Income Tax GST/TDS shall be deducted from the payments due for the work done as per rule.
36. The Contractor must employ adult labour only. Employment of child labour would lead to the termination of the Contract beside legal action as per Law.
37. The contract is subject to the condition that the tenderer shall comply with all the laws and acts of Central Govt., State Govt. relating to this contract made applicable from time to time.
38. **Risk Clause:** ICAR-CIAH reserves the right to discontinue the service at any time, if the services are found unsatisfactory by giving a show-cause to be replied within a period of two days and also has the right to award the contract to any other agency at the risk and cost of current agency and excess expenditure incurred on account of this can be recovered from S.D. or pending bills of the Agency or by rising a separate claim.

Sign of tenderer

- 6.2 Income tax and GST as per rules will be deducted by the Institute from each monthly bill.
- 6.3. The Contractor/Agency shall have to pay the monthly wages to his worker under this contract in the bank Account of respective worker through electronic mode/e-payment of bank on or before 07<sup>th</sup> of every month at his own resources and the Agency shall have to submit required monthly detail including Wages Register, photo copy of Bank passbook of every worker deployed under the Contract to the Authorized Officer/Officers [Administrative Officer] of Institute for verification.
7. **TERMINATION:-** This contract can be terminated by giving one months notice on either side and that any notice required to be served shall be sufficiently served on the parties if delivered to them personally or dispatched by the address herein given under registered post. The Institute will have no responsibility for any loss/damage caused to them. In case of termination of this contract on its expiry or otherwise, the personnel deployed by the service provider shall be entitled to and have no claim for any absorption in the regular/otherwise capacity in Institute/Council. This also cannot be challenged through any court of law.
8. **LOSS AND/OR DAMAGES:** Any theft, damage or loss of property (movable or immovable) of Institute occurred by the contractor or its deployed manpower or due to negligence of Contractor or its deployed manpower would be recovered from the Contractor and decision of the Competent Authority of Institute shall be a binding on agency.
9. **SECURITY DEPOSIT:-** An amount of 10% of total contract value shall be deposited as security money/performance guarantee within a week from the award of contract to Agency/Contract. The security shall be refunded to the contractor after satisfactory completion of the contract or adjusted against any damages or loss of property etc. caused due to the negligence of the personnel deputed by the agency. No interest will be paid on the security money deposited with the Institute. In case of Contract terminated due to non-satisfactory work the Performance Security will be Forefieted by the Institute.
10. The selected Agency/Contractor has to execute an Agreement on Non-judicial Stamp paper of appropriate value, containing all terms/conditions etc. The tender is likely to be cancelled in case the conditions in the agreement are not fulfilled.
11. **The contractor is advised to have a complete survey of whole campus of ICAR-CIAH, Bikaner, for on the spot complete assessment of all the sites / location and field conditions, before offering rates.**
12. The contractor has to attach the duly signed and stamped supporting documents with proper referencing as per the check list (Annexure-"Y"). No extra documents need to be attached with the tender form.
13. All documents to be furnished/attached with their Online Bid form by the Bidder must have to be signed and stamped by the bidder.
14. Any legal dispute arising out of this contract shall be within the Jurisdiction of Bikaner Court(s).

Sign. of tenderer

## Annexure 'A' to Schedule-III

Financial implication for Annual Job Contract for outsourcing of maintenance, upkeep and other day to day services/works (except sweeping and cleaning) related services/job(s) in the Scientist Home/Farmers Guest House at ICAR-CIAH Bikaner.

S.No.	Particulars (Existing Rates)	Rate/Amount Cost per month per point	Monthly Liability (Rupees)
(i)	(ii)	(iii)	(iv)
1.	Minimum wages as prescribed by Govt. of India w.e.f. 01.10.2019	385/-	385 x 26 = 10010.00
2.	EPF @13 Rs.15000/- being the maximum limit on part of employer vide EPFO notification No.actuarial/18(2)2008/Vol.III/7738 dated 29.08.2014)	@ 13.00 % of wages	1301.30
3.	ESI	@ 3.25%	325.32
4.	Sub-total (1+2+3)	--	11636.62
5.	GST If applicable (SAC Code mention)	@18% of 4	
6.	Cost per point per month Rs. (Sum of 4+5) [excluding GST,if applicable]	X --	11636.62
7.	Total cost for 04 points/Manpower per month.	--	Rs. 46546.48 Say Rs. 46546.00
8.	Service Charges* (To be quoted by tenderer/bidder and the same will be rounded off nearest to Rupee). (निविदाकर्ता/फर्म को सर्विस चार्ज हेतु ली जाने वाली राशि पूर्ण रुपये में अंकित करना आवश्यक है।)		Rs.
9.	(GST) Service Tax on Service Charges*	@ 18% of 8	Rs.
10.	Total service charge + GST on service tax on service charge (sum of 8+9)		Rs.
11.	Grand Total Monthly liability Sum of 7 + 10		[Inclusive of Service Charges quoted by Bidder/Agency]

\* To be quoted by tenderer/bidder and the same will be rounded off nearest to Rupee.

\* निविदाकर्ता/फर्म को सर्विस चार्ज [क्र.सं.8] हेतु ली जाने वाली राशि पूर्ण रुपये में अंकित करना आवश्यक है।

Note: Any subsequent increase in statutory liability viz. Minimum Wages, ESI/EPF and taxes etc. and its consequential effect on EPF & ESI contribution shall be and service tax reimbursed to the contractor by Institute. However, no request for any increase in the Service charge, to be quoted and payable to the Contractor/Agency as per Annexure "A" attached to this Schedule to tender shall be entertained, considered and accepted by the Institute on any ground and/or conditions whatsoever during the entire term of the contract.

Signature.....  
Authorized Signatory/Tenderer  
(With Seal)



**Check list of duly signed and stamped documents to be submitted by the Tenderer with Online Technical Bid**

Name of Bidder: \_\_\_\_\_

S.No.	Documents required & submitted*	Yes/No	Page No.
1.	Scanned copies of Earnest money D.D./Pay Order for Rs.40,000/- and Tender fee for Rs.1000/- in favour of "ICAR UNIT, CIAH, Bikaner".		
2.	Scanned copies of Registration certificate of the firm under work contract of the Govt.		
3.	Scanned copy of Valid registration certificate issued by National and small Industries Corporation (NSIC), if applicable.		
4.	Scanned copy of ESI Number certificate of the firm issued by appropriate authority.		
5.	Scanned copy of EPF Number certificate of the firm issued by appropriate authority.		
6.	Scanned copy of Service Tax Registration certificate of the firm issued by appropriate authority.		
7.	Scanned copy of PAN Number Certificate of the firm issued by appropriate authority.		
8.	Scanned copy of The selected Agency/firm must have a registration with the Contract Labour Regulation and Abolition Act, 1970. The Contractor shall have to obtain the Labour License under this Act after award of contract by Institute.		
9.	Scanned copy of Proof/Certificate(s) of last three years (2016-17, 2017-18 & 2018-19) in the field of such outsourcing Job/Services in Central Govt. establishments/ Autonomous bodies of Govt./Corporation of govt. of India/reputed public or private organizations. The firm should have executed atleast one annual job contract of minimum value of Rs.3.00 lakhs during last three years. (Name and address of client departments may be indicated in chronological order in point 14 below and supporting documents may be attached in said manner)		
10.	Scanned copy of Latest ESI/EPF Challans for ascertaining the number of Labourer has to be attached.		
11.	Scanned copy of valid latest Bank solvency certificate for Rs.3.00 lakhs to be attached. The bank solvency certificate should not be more than six months old.		
12.	Scanned copy of Minimum turnover of the firm should not be less than Rs.5.00 lakh in each year during last 3 years. Balance sheet of the firm/agency for last 3 years (2016-17, 2017-18 & 2018-19) duly certified by the chartered accountant is attached..		
13.	Scanned copy of an undertaking in Annexure - "X" attached with the bid document duly attested by Notary on a non-judicial stamp paper of value of Rs.100.00 (Rupees One hundred only) regarding their non-blacklisting by any of the Govt. department, Public Sector Undertaking and/or by Central Vigilance Commission during the last three years. (As per Annexure-X/Page No.18)		
14.	Scanned copy of GST Registration.		
15.	Scanned copy of Other Document as per eligibility criteria (para 4/page 14 of Bid Document) and also as per Annexure- "Y"/Page-19 of Tender Document.		
16.	Detail of the continuous work experience of last 3 years/work done (with at least one annual contract of minimum value of Rs.03.00 lakh).		

S.No.	Name of Client Department/ Organization & Name of Contact person with Ph.No.	Period From To	No. of Staff	Total value of the contract
1.				
2.				
3.				
4.				

I/we undertake that scanned copies of all the above documents/information have been attached with the Online Technical Bid. Incase any document/information is not found in my/our online bid OR found incomplete or invalid, then the ICAR-CIAH, Bikaner is free to reject my/our online bid which for the Bidder shall be wholly responsible.

Authorized Signatory